



Agent Application Form

A: Agency Particulars

Date form completed:	
Corporate Name/Agency Name:	
Primary Contact Person:	
Representative country/ countries:	
Agency Address: &License/ Business registration number:	
Contact Details:	Email: <u>All</u> telephone Numbers: Website:
Bank Account Particulars (for payment of commission purposes)	A/C Name: A/C No: Bank Name:
Number of years established:	
Number of students recruited for the Malaysia per year on average:	
Which Malaysian institutions do you represent?	
Number of application submitted to UTM so far:	

Please provide the names and contact details of two Malaysian University referees including telephone number and email address:	1.	2.
Do you work with sub-agents? If so, please provide a list of names:		

Thank you!

B. Company Profile and Registration.

Note:

A corporate Agent is required to submit certified true copies of the following documents:

- i. Company profile
- ii. Certificate of Incorporation
- iii. Memorandum & Articles of Association (For Foreign Companies, please submit constitutional or governing documents filed with the registrar of companies)
- iv. Forms 24 (including Form 32A), 44 & 49 (For Foreign Companies, please submit information on Stakeholders, Directors & Registered Office filed with the registrar of companies).
- v. Board of Directors Resolution authorizing the Corporate Agent to enter into a Student Recruitment Agreement with UTM.

An individual Agent is required to submit certified true copies of the following documents:

- i. Comprehensive Personal Profile or Resume
- ii. National Registration Identification Card/Passport

Please return the form to Student Recruitment & Admission Division, Block F54, 2th Floor, Universiti Teknologi Malaysia, 81310 Johor, Johor Bahru, Malaysia.

Scan and email to: marketing@utm.my